

## **Qci report – 2025 with points need to improved**

### **1. Intimation to parents details**

**Suggestion-** letter sent to parents must contain full details of student along their attendance percentage, monthly test marks etc

### **2. Proctorial System / Teacher-Mentor System**

**Suggestion-** New format should be followed and it must contain every interaction of proctor with students and must be available in the website.

### **3. Parent-Teacher meeting details**

**Suggestion-** Branch wise parent teachers meeting

### **4. Feedback mechanism , feedback Analysis & Corrective Steps**

**Suggestion-** Actual feedback to be collected from each and every students and there must be feedback analysis and implements of corrective steps and must be available in college web site.

### **5. College website**

**Suggestion-** College website must be maintained properly

### **6. Pay Acquittance Roll register**

**Suggestion-** There must be monthly totalling of salary in the register and must match with online salary transactions and copy of passbook for Teachers Salary

### **7. Stock Register Central and Departments**

**Suggestion-** There must be an issue register for all departments

### **8. Program Conducted on environmental Awareness**

**Suggestion-** Separate programs for environment awareness

### **9. Professional Body Certificates**

**Suggestion-** Institute must be a part of any professional body and must have the certificate of membership

### **10. Additional Skill Training Records**

### **11. Institute Magazine**

### **12. Seminar / Extension Lecture Records apart from regular classes.**

**Suggestion-** must be about new technical skills and entrepreneur by guest professors

### **13. Project displayed Room**

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**14.Department register**

**15.Equipment are functioning in all labs**

**16.Internet capacity/Bandwidth**

**Suggestion-** speed must be 100mbps or more

**17.Language lab with headphones and proper setups**